

Moor Allerton Sports and Social Centre (MASSC)
reg Charity no. 1179842

**Agenda of AGM
to be held in the Main Hall
Moor Allerton Sports & Social Centre
On 20th October 2023 at 2:30 pm
(Or immediately following the conclusion of the Bowls Section AGM if later)**

- 1) Chairperson's opening remarks
- 2) Approve Minutes of 2023 AGM (attached)
- 3) Annual Report of Trustees 2024
- 4) Election of trustees (attached)
- 5) Treasurer's report 2024
- 6) Approve Accounts for year ended March 31st 2024
- 7) To appoint Brays of Wetherby as auditors
- 8) Centre Manager's report
- 9) Any other business

all individual members are entitled, invited, and most welcome to attend.

Any matters a member would like to raise at the AGM should be forwarded to MASSC secretary massc.sec@icloud.com by return. They can then be added to the agenda, circulated and members given time to think about them.

As they become available, reports to be given at the AGM will be added to the Documents section of the MASSC website: massc.org

The MASSC Constitution is available in Documents section of the MASSC website: massc.org

Moor Allerton Sports and Social Centre (MASSC) reg Charity no. 1179842

**MINUTES of AGM held at 2:30pm on October 15th 2023 held in the Main Hall,
Moor Allerton Sports & Social Centre**

1. Bill Seddon welcomed members to the AGM. 22 members had signed the register of attendance. Apologies have been received from Doug Fern and Peter Williams.
2. The minutes of the 2022 AGM were accepted.
3. Bill Seddon read the Annual report of the Trustees. (Copy attached)
4. The retiring elected trustees Doug Fern, James Lawson, and Linda Greenland were re-elected. Martin Kaitcer was elected for the first time.
5. Paul Shafar delivered the Treasurer's report. (Copy attached). The chairman thanked Paul for all his work as Treasurer for the last 5 years.
6. The accounts for the year ended 31st March 2023 were approved.
7. Brays of Wetherby were reappointed as auditors.
8. Linda Greenland gave the Centre Manager's report. (Copy attached)
9. John Stancliffe asked if the bar could be opened in the evening on a regular basis, as the lack of a bar was limiting snooker recruitment. Linda Greenland replied that it was improbable. The bar is currently open at 7:30 & 9:00 pm on Tuesdays & Thursdays for bridge, and on Wednesdays for Snooker matches - this service is provided by volunteers. The income from these sessions would not cover the wages of a barman. It is unlikely the situation will change in the foreseeable future.

There being no other business the meeting closed at 2:50 pm

The reports listed as attached in the minutes of the 2023 AGM above are circulated to members as part of the 2024 AGM agenda email package, and are available on the MASSC website, but will not be printed out for this year's meeting.

**Anyone who wants a printed copy should contact the MASSC Secretary
massc.sec@icloud.com**

Trustees Report 2023

For anyone who doesn't know, MASSC is a charity. We have four Sections - Bowls, Bridge, Snooker, and Table Tennis. In addition, we hire out the hall and bar lounge to local groups, which provides a valuable resource to the local community at the same time as supplementing our income.

We currently have 430 members. Bowls and Table tennis are both thriving, with membership levels at full capacity. Snooker is holding its own, however the Bridge section still hasn't recovered from the ravages of Covid; compared to 2019 levels, bridge membership is 30% lower, and participation is little more than 50%. It is unlikely that situation will improve in the foreseeable future.

On a brighter note, room hire income continues to grow, thanks to the tireless efforts of our centre manager Linda. In the last 12 months we have gained a toddlers group for 4 hours on Fridays and a dancing class in the main hall and added another tutorial group in the evenings in the bar lounge, so that we now hire it out for 4 evenings and all day Saturday to various Maths & English classes.

Over the last few years, we have kept maintenance to a minimum, carrying out only essential repairs and doing some work to make the site look more attractive. We are currently refilling the potholes in the carpark & will be repainting all the lines. Our caretaker, Keith, has been very active and we record our appreciation of his work. Looking ahead we plan to demolish the Tennis hut, install emergency lighting on the external fire escape route from the bridge room, and carry out overdue repairs to the caretaker's bungalow.

The overall management of the charity is the responsibility of twelve trustees. Four are elected at an AGM and each of the four sections has the right to nominate two. Currently, there are eight trustees who meet from time to time as necessary. On a day-to-day basis, MASSC is run by the Treasurer and the Secretary/Centre Manager. After five years of looking after our Finances, our Treasurer Paul Shafar is stepping down at this meeting. It is no exaggeration to say that Paul has been instrumental in keeping MASSC afloat through a very difficult period. Paul applied for grants to improve the building, and grants to see us through Covid which bolstered our bank enormously; he was the driving force behind the decision to run the evening bar with volunteers – that decision alone turned a historical £2500 per year bar deficit into a £2800 surplus this year. We are enormously grateful for Paul's hard work; we will miss him and wish him well as he concentrates on bowls. Paul will be a hard act to follow but we are fortunate that Martin Kaitcer has taken on the role – Welcome Martin!

In conclusion, MASSC is in a good place but we the Trustees are not complacent. We will continue to maintain and enhance the fabric of the building but recognise the importance of spending within our means so as not to endanger the independence of the organisation as was the case only a few years ago.

TREASURER'S REPORT FOR THE MASSC AGM - 15 OCTOBER 2023

Year-End Accounts

Brays completed their audit of the accounts for the 12 months to 31/03/2023. These confirmed a small surplus of £862 compared to a loss the previous year of £3,238.

With expenditure year on year very much similar at £49.6k, the improvement was wholly due to generating more Hall Hire income. This had the benefit of 12 months revenue (compared to a Covid affected 10 months in the year ended 31/03/2022.)

Nevertheless at £27,400, this represented an uplift of £10,000 on 2021/2022, more than compensating for the loss of Covid grant support.

Our Balance Sheet was robust at 31/03/2023 with monies held at the Bank of £42,800, an uplift of £1,700 on the starting position 12 months earlier.

Turning to the ...

Current Year

Due much to the endeavours of the Centre Manager & Honorary Secretary, revenue earned from hiring out the hall and bar area continues to grow. In the 6 months to the end of September 2023 we are £4,000 ahead of the same period in the previous year.

Income from the Bowls, Table Tennis and Snooker Sections remains the same as the prior year while the Bridge Section has increased its contribution from £1,000 a month to £1,250, an annual uplift of £3,000 per annum.

The Bridge Section Contribution is subject to ongoing discussions and will hopefully increase over the next few years as its membership stabilises. It's worth highlighting that Bridge membership fell by around a third and its income by a half and remains challenged. Accordingly, the new Treasurer will work with its Trustees to gradually increase MASSC's receipts.

On Expenditure, the first 6 months of this year is in line with expectation; increases in utilities being offset by the uplift in our Hire Income.

All of the foregoing reflects well on our Reserves. We started the current financial year on 01/04/2023 with £42,800 in the Bank Account; today it's £47,000 a long long way from the £5,000 I inherited in 2018.

It is customary at the AGM to determine the Section Contributions for the following year, i.e. the 12 months starting on 1st April 2024. In view of the strength of our cash position, it is likely that the Section Contribution will be held at the same member charge as the previous two years, ie £67.00

As previously stated, we will look to gradually increase the level of Contribution from the Bridge Section bringing it more in line with the other Sections.

Turning to my closing remarks, I would like to thank Keith and Linda for their continued efforts, working tirelessly to improve the physical and financial standing of the club. They

both work quietly behind the scenes ensuring that MASSC operates smoothly EVERY day and we are very fortunate to have them.

Indeed, in my 5 years, I cannot recall a single note of complaint from any member or renter of the hall. Thank you both.

I'd also like to thank the MASSC Trustees for having the confidence to allow me to manage the finances and run the club along with the Centre Manager throughout my tenure with minimal interference.

Finally, in handing over the Treasurer's post to Martin Kaitcer, I have the upmost confidence that he will provide a capable and safe pair of hands to maintain the progress of the last 5 years. I will offer support if asked and wish him good luck and as much enjoyment as I have had since my appointment in 2018.

Thank you, and if there are any questions

Centre Manager's Report 2023

Good afternoon. I'm conscious that I'm the last report on the agenda, and most of what I ought to say has already been said, so I'll keep this brief.

You have heard from the Treasurer, that room hire income is up. This is due to increased usage by regular hirers, in particular the bar lounge which currently brings in more per month from regular hires than the main hall. Both rooms are fully occupied most evenings but finding people to hire the building from 9am – 5pm on weekdays is always a challenge. We have been fortunate - in the last year I've found Tumbletots who use the hall for 5 hours on Friday mornings, and DanceLab who started with three all day "bootcamps" during August and now run for 2 hours on Tuesdays late afternoon. Loidis, the folk dancing group who have been here for 40 years, will be running their sessions in the afternoon in November instead of their usual evening slot – I'm hoping that experiment works, as their abandoned evening slot will be a lot easier to sell. If anyone wants some gentle exercise on Thursday afternoons, they will welcome you with open arms.

Weekend party bookings are a bit down this year as people struggle with their finances – in the first 6 months I've had four parties cancel at the point where they must pay up. On the other hand, I've had 3 bookings with 48 hours notice, and Leeds Buddhists have increased their weekend bookings – they don't pay party rates but it all helps. Fingers crossed, this year I haven't yet had any complaints from the neighbours about parties, but we do have an issue with insufficient disabled parking spaces on Saturday evenings if there is a party.

In August we held the first fire evacuation drill since before Covid. It all went well & everyone was out of the building within 2 minutes. We should carry out these drills regularly and will continue to do so going forward. I know members of the Bowls section are thinking this won't affect them, but I have the date of their Fish & Chip Supper marked on my calendar!

We have a large old building and hardly a week goes by without something breaking. It might be something minor like the storeroom door handle snapping after being hit when moving furniture, or something mysterious like the basin in the disabled toilet falling off the wall, or something chronic like the cracks in the plaster caused as the building rises & falls. We are particularly blessed to have Keith the caretaker who turns his hand to all these things and a lot more, who takes great pride in looking after the property, as well as working ridiculously unsocial hours. I can't thank him enough & really dread the time he is away on holiday.

I'd also like to thank the officers of the various sections for their cooperation throughout the year, and finally I'm going to miss Paul as Treasurer, he has been a joy to work with. Thank you – if anyone has any questions I will do my best to answer them.

Linda Greenland

15th October 2023

MOOR ALLERTON SPORTS & SOCIAL CENTRE
(Charity Reg No1179842)
NOTICE of intention to stand for election as trustee
at the MASSC AGM to be held on 20th October 2024

The four existing elected Charity Trustees:

Doug Fern,
James Lawson,
Linda Greenland
Martin Kaitcer

will stand down but offer themselves for re-election

If there are any other nominations, please send them asap to the Secretary, Linda Greenland at massc.sec@icloud.com. Should any alternative or additional names be put forward, these will be decided by a majority vote.

Please note that alternative candidates must have agreed to be nominated and that a lot of specialised business work is involved in performing these roles.

The remaining Charity trustees are nominated by the four sections. They also stand down, but, if willing, are appointed again without any need for election at the AGM. They are:

Bowls:	Bill Seddon	Peter Williams
Bridge:	Dagmar Reynolds	vacancy
Snooker:	Russell Stancliffe	vacancy
Table Tennis:	vacancy	vacancy